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April 25, 2002

To: Regional Transportation Planning Agencies

From: Dianne McKenna, Chair

A handwritten signature in cursive script that reads "Dianne".

Subject: May 16, 2002 STIP Amendment Workshop

The California Transportation Commission has scheduled a special workshop to review the Commission's policy and strategy for approving STIP amendments, particularly over the next six months.

When the Commission adopted the 2002 STIP on April 4, 2002, the unprogrammed STIP reserve capacity was at \$123 million, and the Commission stated its intent to program that reserve capacity through STIP amendments by October 3, 2002. It appears that the demand for STIP amendments will far exceed this capacity. According to the CTC Staff Recommendations, regions collectively identified about \$185 million in future intended STIP amendments in their RTIPs. The total of unprogrammed county shares now stands at about \$650 million.

This special workshop will address six key issues identified by the regional agencies at the Commission's April meeting:

1. How to program the remaining \$123 million.
2. How to accommodate future STIP amendments.
3. How to address cost increases.
4. How to fulfill commitments to counties with unprogrammed balances.
5. How to allocate additional programming capacity as it may become available.
6. How to offer some certainty to project sponsors that they will receive State-only funds if their project(s) have been identified as State-only funded.

The workshop is scheduled for:
May 16, 2002, 1:30 p.m.-3:30 p.m.

**Fraternity Room, 3rd Floor, Capitol Plaza Building
1025 9th Street, Sacramento**

The Commission invites all transportation planning agencies and county transportation commissions to participate in the workshop and asks each participating agency to designate a single representative. To participate, please contact Patti Lowry of the Commission office and tell her who your representative will be. You may reach her by phone at 916-653-2066 or e-mail Patti.Lowry@dot.ca.gov.

I look forward to meeting with you on May 16.